



WOMEN UNIVERSITY MARDAN

Office of the Registrar

Advertisement No. 01/2024

Walk-in Interview on 10th January, 2024

Applications are invited on prescribed form available on university official website: www.wumardan.edu.pk for the following vacant positions on Stop-gap fixed pay basis for the period of six months:

s.no	Positions	No of Posts	Qualification
1.	Lecturer Biochemistry (BPS-18)	ONE	First Class MS/M.Phil/equivalent degree awarded after 18 years education in the relevant field from an HEC recognized university/Institution with no 3 rd division in the academic career. (age limit: 45)
2.	Junior Clerk (Male) (BPS-11)	ONE	Qualification: Intermediate in at least 2nd Division or equivalent qualification with a speed of 40 words per minute in typing and adequate computer literacy.
3.	Junior Clerk (Female) (BPS-11) For Admission Section	ONE	Qualification: Intermediate in at least 2nd Division or equivalent qualification with a speed of 40 words per minute in typing and adequate computer literacy. <i>The Candidates having the university experience will be preferred.</i>
4.	Junior Clerk (Female) (BPS-11) For Accounts Section	ONE	Qualification: Intermediate in at least 2nd Division or equivalent qualification with a speed of 40 words per minute in typing and adequate computer literacy. <i>The Candidates having accounting experience will be preferred.</i>

Walk-In Interview: Walk-In Interview will be conducted on 10th January, 2024 at 09:00 am at Main Campus Women University Mardan, East Canal Road, Mardan.

Terms and Conditions:

1. The above mentioned positions shall be purely on Stop-gap fixed pay basis.
2. The candidates are directed to bring their original documents and one set of attested Photocopies of all DMCs, Degrees, Certificates, CNIC, Experience Certificates, two recent passport-size photographs and original challan form/payment deposit slip of (Rs. 1000/- for serial no.1 and Rs.500/- for Serial No.2, 3 & 4 through bank receipt (Account No: 15702-00-2, title the Vice Chancellor Women University Mardan; The bank of Khyber, Chamber House Branch, Mardan; Branch Code: 0007)) on the day of interview.
3. The applicants are required to reach the required venue on given date and time. No applicant shall be entertained after the specified date and time.
4. The engagement shall be governed by terms and conditions mentioned in the order.
5. For Serial No. 1, less than 3.0/4.0 CGPA will be considered second division.
6. The University reserves the right to increase/decrease/withhold or not to fill any post on fixed pay basis depending on need of the concerned departments.
7. No TA/DA will be paid for interview.

Note: Errors of Omission and Commission, if any, are liable to rectification.

Sd
Registrar
Women University Mardan