**Invitation to Bid: Supply of Answer Sheets & Stationery Items**

**Tender No. 02/2024-25**

Sealed bids on prescribed Tender Forms are invited from eligible firms/printers registered with Federal Board of Revenue for Income Tax and Sales Tax purpose for supply of Stationery Items to Women University Mardan under **Single Stage Two Envelope** procedure.

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Items** | **Quantity & Specification** |
| 01. | Answer Sheets | QTY: 800 Cartons (300 sheets/Cartons) Specifications: as per Bid solicitation Documents |
| 02. | A4 size paper | QTY: 500 Rims, 70 GMS |
| 03. | A4 Size paper | QTY: 300 Rims, 80GMS |
| 04. | Legal Size paper | QTY: 600 Rims, 70 GMS |
| 05. | Legal Size paper | QTY: 200, 80GMS |
| 06. | File Cover | QTY: 2000 file covers, Legal Size With University Logo and picture ( specimen Available in store section) |

1. The provision in the instructions to bidders and in the General Conditions of the Contract are in strict compliance with the provisions of the Khyber Pakhtunkhwa Public Procurement ACT and Rules.
2. Interested eligible may obtain further information from the office of Secretary CPC, WUM and may collect the bidding documents at the address given below from 8:00 AM to 4: 00 PM.
3. For printing only those vendors/service providers should apply which have their own printing press.
4. A complete set of bidding documents may be obtained by the interested bidders on the submission of a written application to the address below and upon payment of a nonrefundable fee PKR. 2000/- in the Bank of Khyber, A/C No. 2001594446.
5. Bids must be delivered to the address below on or before 10:30 A.M on December 24, 2024. All bids must be submitted inclusive of all prevailing taxes as per government rules and bid security equal to 2% of the total bid price in shape of call deposit receipt (CDR) in favor of Vice Chancellor, Women University Mardan.
6. Late bids, deviation from the ITB in the bidding documents and incomplete/deficient bids will be rejected. Bids will be opened by the authorized committee in the presence of the bidders or their representatives who choose to attend in the committee room, Women University Mardan at 11:00 A.M on December 24, 2024.
7. Women University Mardan reserve the right to increase/decrease the quantity of items equal to 15% of the contract price and reject any bid as per KPPRA Rules and Regulation.

**Convener**

Central Purchase Committee

Women University Mardan east canal road near Bilal masjid, Mardan Ph# 0937-871416/871418